



**STATEMENT OF PROCEEDINGS
FOR THE SPECIAL MEETING OF THE
LOS ANGELES COUNTY AUDIT COMMITTEE
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012**

Wednesday, June 5, 2013

10:30 AM

AUDIO LINK. (13-2732)

Please note that due to technical difficulties only a portion of the audio is available.

Attachments: [AUDIO](#)

Present: Member Nedra Jenkins, Member Francisco Chabran and
Member Michelle Vega

Absent: Chair Dorinne Jordan, Vice Chair Carl Gallucci, Member Louisa
Ollague, Member Genie Chough, Member Lori Glasgow

Call to Order. (13-1742)

Nedra Jenkins called the meeting to order at 10:35 a.m.

I. ADMINISTRATIVE MATTER

1. Approval of the March 20, 2013 minutes. (13-1743)

On motion of Francisco Chabran, seconded by Michelle Vega, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. OLD BUSINESS

2. Murrell's Farm and Boys Home Contract Compliance Monitoring Review (9/27/11) (Continued from meeting of 2/1/12, 3/7/12, 8/1/12, 9/5/12, 12/05/12 and 3/20/13). (11-5058)

In response to questions posed by Francisco Chabran with regard to an expected preliminary report, Jim Schneiderman, Auditor-Controller, reported that the full audit is anticipated to be ready within the next month.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT - SEPT. 2011 DCFS REPORT](#)
[SUPPORTING DOCUMENT - SEPT. 2012 DCFS REPORT](#)

3. Trinity Youth Services, Sites: El Monte, Apple Valley, Yucaipa, and Norco, Contract Compliance Monitoring Reviews (9/30/11) (Continued from meeting of 11/2/11, 2/1/12, 3/7/12, 8/1/12, 9/5/12, 12/5/12 and 3/20/13). (11-4653)

In response to questions posed by Francisco Chabran, Latisha Thompson, Department of Children and Family Services (DCFS), reported that upon receipt of the fiscal audit report a notice of action requesting a fiscal corrective action plan will be sent. The agency will be given 30 days due process to respond.

Jim Schneiderman, Auditor-Controller (A-C), confirmed that the fiscal audit report has been finalized and will be distributed.

Diana Flaggs, DCFS, explained that the Contractor Alert Reporting Database (CARD) policy requires their recommendation be reviewed by the Program Management Office Out of Home Care Contract Management Division; however, the notice of action and appeals process must be completed prior to placing an agency on CARD.

Francisco Chabran requested an update at the next Children's Cluster meeting.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was referred to the Children's Cluster meeting and continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT - PROB REPORT](#)

4. Little People's World, Inc. - A Group Home Foster Care Contract Provider - Fiscal Review (Continued from meeting of 2/1/12, 3/7/12, 8/1/12, 9/5/12, 12/05/12 and 3/20/13). (12-0165)

Francisco Chabran expressed his discontent with DCFS staff and their lack of response to an email query he submitted and asked that in the future emails be acknowledged.

Karen Richardson, Department of Children and Family Services, apologized for the incident and indicated that Regional staff is working on a response to his email.

On motion of Michelle Vega, seconded by Francisco Chabran, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DEC. 2011 AC REPORT](#)
[SUPPORTING DOCUMENT - APRIL 2012 DCFS REPORT](#)
[SUPPORTING DOCUMENT - OCT. 2012 DCFS REPORT](#)
[SUPPORTING DOCUMENT - MAY 2013 AC REPORT](#)

5. Children's Homes of Southern California Group Home Contract Compliance Monitoring Review (7/26/12) (Continued from meeting of 9/5/12, 12/5/12 and 3/20/13). (12-3943)

In response to questions posed by the Committee, Karen Richardson, DCFS, stated that the Community Care Licensing (CCL) appeal is still in process and a decision has not been reached by the Admin Review Team. Ms. Richardson confirmed that unauthorized absences without leave (AWOLS) and Special Incident Reports (SIR's) are being reported timely through the I-Track System.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - JULY 2012 DCFS REPORT](#)
[SUPPORTING DOCUMENT - JAN. 2013 DCFS REPORT](#)

6. Hillsides Group Home Contract Compliance Monitoring Review (8/10/12) (Continued from meeting of 12/5/12 and 3/20/13). (12-5363)

Karen Richardson, Department of Children and Family Services, reported that the agency's new report will be posted in September 2013.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

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7. Teens Happy Home Group Home Contract Compliance Monitoring Review (Continued from meeting of 12/5/12 and 3/20/13). (12-4445)

On motion of Francisco Chabran, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - AUG. 2012 DCFS REPORT](#)
[SUPPORTING DOCUMENT - MAY 2013 AC REPORT](#)

8. Moore's Cottage Group Home Contract Compliance Monitoring Review (9/24/12) (Continued from meeting of 12/5/12 and 3/20/13). (12-4848)

In response to questions posed by Francisco Chabran, Sandra Gomez-Diaz, Auditor-Controller, reported that the agency is currently under review.

Francisco Chabran and Nedra Jenkins expressed concern about the amount of time taken by the Auditor-Controller to provide information due to funding issues and questioned whether the information would become stale by the time it was presented. Ms. Gomez-Diaz indicated this agency review was put on hold to allow their Office of County Investigations to complete their review. Francisco Chabran asked that staff provide realistic timelines on when they will report back.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was referred to the Children's Cluster meeting and continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT - SEPT. 2012 DCFS REPORT](#)
[SUPPORTING DOCUMENT - JAN. 2013 DCFS REPORT](#)

9. Fred Jefferson Memorial Homes Group Home Contract Compliance Monitoring Review (12/13/12) (Continued from meeting of 3/20/13). (13-0094)

In response to questions posed by Michelle Vega, Karen Richardson, DCFS, stated that nine (9) children are currently placed with the agency. The agency is on a hold status due to an incident that occurred in May 2013; following the incident no issues or concerns were reported by the Social Worker after the site visit.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DEC. 2012 DCFS REPORT](#)
[SUPPORTING DOCUMENT - MARCH 2013 AC REPORT](#)

10. San Gabriel Children's Center, Inc. - A Department Of Mental Health And Department Of Children And Family Services Contract Provider - Contract Compliance Review - Program Years 2009-10, 2010-11, and 2011-12

(12/28/12) (Continued from meeting of 3/20/13). (13-0217)

In response to questions posed by Francisco Chabran with regard to an appeal process by the agency, Don Chadwick, Auditor-Controller, reported that a meeting was held with the agency and his office identified approximately \$180,000 owed to the County. The Department of Children and Family Services (DCFS) sent the agency a notice of action asking for a re-payment. Mr. Chadwick stated that the agency has the opportunity to informally appeal through DCFS or formally appeal through the State.

Dianna Flaggs, DCFS, reported that the agency inquired about the re-payment plan and the notice of action process; the Board of Directors for the agency will review their options and make a decision within the 30-day period granted.

Francisco Chabran asked Auditor-Controller and DCFS staff to notify Audit Committee members via email of the action taken by the agency.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DEC. 2012 AC REPORT](#)
[SUPPORTING DOCUMENT - FEB. 2013 DCFS REPORT](#)

- 11.** Institute for Black Parenting, Inc. - A Department of Children and Family Services Family Preservation Program Provider - Contract Compliance Review (1/2/13) (Continued from meeting of 3/20/13). (13-0253)

In response to questions posed by the Commission, Latisha Thompson, DCFS, reported that the agency has been referred to the Treasurer and Tax Collector's Office (TTC) for repayment; however, the agency has not responded. The next step will be to refer the matter to an outside collection agency. Ms. Thompson will provide information on TTC's collection process at the next Audit Committee meeting.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - AC REPORT](#)

- 12.** Project Six Group Home Contract Compliance Monitoring Review (1/22/13) (Continued from meeting of 3/20/13). (13-0531)

In response to questions posed by Michelle Vega with regard to Community Care Licensing (CCL) citations issued to the agency, Karen Richardson,

Department of Children and Family Services reported that the agency has submitted a corrective action plan, which was approved by CCL.

Francisco Chabran expressed concern about a CCL violation that was changed from a sexual abuse allegation to a lack of supervision incident and instructed DCFS staff to review the details and monitor the case appropriately.

Lisa Campbell-Motton added that there are times when allegations are downgraded because they do not meet the criteria for the violation originally cited.

On motion of Michelle Vega, seconded by Francisco Chabran, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

13. Children's Group Home Ombudsman Semi-Annual Report - July 1, 2012 through December 31, 2012 (2/25/13) (Continued from meeting of 3/20/13). (13-1076)

In response to Michelle Vega, Michelle Day, Children's Group Home Ombudsman, Auditor-Controller, reported that their presence at group homes has produced awareness and the number of calls have increased. Calls to the hotline number are from different callers with various types of issues.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - AC REPORT](#)

III. REPORTS

14. Dream Catcher Foundation Group Home Contract Compliance Monitoring Review (3/11/13). (13-1608)

On motion of Michelle Vega, seconded by Francisco Chabran, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

15. Orange County Children's Foundation Group Home Contract Compliance Monitoring Review (3/15/13). (13-1797)

At the request of Francisco Chabran, Jim Schneiderman, Auditor-Controller (A-C), will check the agency's risk assessment to determine the agency's priority and provide an update at the next Audit Committee meeting.

Later in the meeting, in response to Nedra Jenkins, Karen Richardson, DCFS, reported that in the prior report three (3) out of six (6) recommendations were implemented; recommendations not implemented were related to Needs and Service Plans (NSP). Ms. Richardson added that in an effort to ensure that all NSP's are submitted in a timely manner, monitors are required to train agencies that continue to have issues.

Nedra Jenkins requested a standing item be included on the agenda to always get an update and asked that DCFS provide a presentation on NSP's at the next Children's Cluster meeting.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

- 16. Community Youth Sports and Arts Foundation - A Group Home Foster Care Contract Provider - Fiscal Review (3/25/13). (13-1603)**

Latisha Thompson, Department of Children and Family Services, reported that the agency filed a dispute with the State Fair Hearing and won. The questioned costs were reduced significantly.

Nedra Jenkins instructed Auditor-Controller staff to report back to her office with specifics on five recommendations that were not implemented by the agency.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

- 17. Futuro Infantil Hispano Foster Family Agency Contract compliance Monitoring Review (3/29/13). (13-2421)**

In response to questions posed by the Committee, Karen Richardson, DCFS, reported that a site visit must be conducted to confirm that the Corrective Action Plan (CAP) has been implemented; last review was in May 2012. Ms. Richardson stated that Social Workers are not notified about findings unless their assistance is required, but agreed that it would be a good idea once the report is finalized. The next report will be available in September.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was referred to the Children's Cluster meeting.

Attachments: [SUPPORTING DOCUMENT](#)

- 18.** Wings of Refuge Family Service Agency - A Department of Public Social Services Community Services Block Grant Program Provider - Contract Compliance Review (4/4/13). (13-1729)

Michelle Vega asked for a status update of all of the agency's current contracts with the County.

Aggie Alonso, Auditor-Controller, reported that the agency has current contracts with the Department of Public Health, and the Department of Children and Family Services (DCFS). Their contract with the Department of Public Social Services expired in 2012 and the department will refer the agency to Treasurer and Tax Collector for a re-payment plan.

Discussion about possible impacts to the current DCFS contract due to the agency's financial instability ensued among Committee members, DCFS and Auditor-Controller staff.

On motion of Francisco Chabran, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

- 19.** Careprovider Children and Family Services Group Home Contract Compliance Monitoring Review (4/22/13). (13-2417)

In response to questions posed by Francisco Chabran, Karen Richardson, Department of Children and Family Services (DCFS), stated that the review was completed in December 2012 and a site visit will be conducted to confirm recommendations have been implemented.

On motion of Francisco Chabran, seconded by Michelle Vega, this item continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

- 20.** Concept 7 Foster Family Agency Contract Compliance Monitoring Review (4/25/13). (13-2422)

On motion of Francisco Chabran, seconded by Michelle Vega, this item

was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

IV. DISCUSSIONS

- 21.** Status of Foster Family Agency and Group Home form contract language dealing with Compensation (Continued from meeting of 12/5/12 and 3/20/13). (12-5522)

Jim Schneiderman, Auditor-Controller (A-C), reported that the department continues to work with Bruce Saltzer of the Association of Community Human Services Agencies (ACHSA) regarding contract language related to compensation; Mr. Saltzer remains dissatisfied with the survey created by the Child Welfare League of America (CWLA) and has firmly rejected the language presented by County Counsel. A Board motion that requires use of the study for salaries of CWLA would be needed.

On motion of Francisco Chabran, seconded by Michelle Vega, this item continued to the next meeting.

- 22.** Comprehensive Schedule of Audits and Results for DCFS Group Home and Foster Family Agency Contractors. (13-1748)

Nedra Jenkins asked Auditor-Controller staff to reformat the schedule to make it easier to review.

- 23.** Probation Group Home Monitoring Report. (13-1754)

Lisa Campbell-Motton, Probation Department, reported that the third adoption has been completed. Ms. Campbell-Motton expressed concern over the minimization of the role Probation Department has in child welfare issues. She requested the Committee to include the department in all issues that affect children and to assist in promoting the importance of the department's role and its successes.

The Committee requested that the Probation Department be integrated to the Children's Cluster meeting and to all children's issues.

- 24.** Discussion on Needs and Services Plan (NSP) updates. (13-1590)

Francisco Chabran requested this item remain as a standing item on the agenda.

V. MISCELLANEOUS

- 25.** Matters not on the posted agenda (to be Presented and Placed on the Agenda of a Future Meeting). (13-1745)

There were no matters presented.

- 26.** Public Comment. (13-1746)

No members of the public addressed the Committee.

- 27.** Adjournment. (13-1747)

There being no further business to discuss, the meeting adjourned at 11:52 a.m.